

MARGAM JOINT CREMATORIUM COMMITTEE

(Acting with Plenary Powers))

Members Present:

26th June, 2015

**Representing Neath
Port Talbot County
Borough Council:**

**Councillors P.Greenaway, R.G.Jones, E.V.Latham
and A.Taylor**

**Representing Bridgend
County Council**

Councillors Mrs. P.James

Officers in Attendance:

**D.Michael, H. Jenkins, S.Brennan, C. Phillips,
Mrs. A. Thomas and Miss G. Cirillo.**

1. **APPOINTMENT OF CHAIRMAN**

RESOLVED:

that Cllr.E.V. Latham be appointed Chairman
of the Margam Joint Crematorium Committee
for the Civic Year 2015/16.

2. **APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED:

that Cllr. Mrs. P.James be appointed Vice-
Chairman of the Margam Joint Crematorium
Committee for the Civic Year 2015/2016

3. **MINUTES OF THE PREVIOUS MEETING HELD ON THE 24TH APRIL 2015**

RESOLVED:

that the Minutes of the previous meeting held
on the 24th April 2015 be confirmed as a true
and accurate record of proceedings.

4. **MATTER ARISING - CAR PARKING ARRANGEMENTS AT MARGAM CREMATORIUM**

Members were advised that an update report on the proposals to change the layout of the car park in order to ease congestion as discussed at the previous meeting, would be brought to the next meeting as the additional work required would incur more costs.

5. **APPLICATIONS FOR CREMATIONS**

Members received information regarding applications for cremations, for the period 1st October 2015 to 31st March 2015.

RESOLVED: that the report be noted.

6. **OUTTURN REPORT AND ANNUAL RETURN 2014/15**

Members received a report providing details of the Margam Joint Committee Outturn position for 2014/15 and the Annual Report 2015 which included the draft Annual Accounts for the year ending 31st March 2015.

The Chairman thanked Officers for the comprehensive report and the work carried out to ensure efficiency of business in difficult times.

RESOLVED:

- (a) that the Outturn Report for 2014/15 as attached at Appendix 1 to the circulated report, be approved.
- (b) that the Annual Return, prior to Audit Certificate for the year ended 31st March 2015, be approved and signed by the Chairman of the Committee for consideration by external auditor.
- (c) that the Annual Governance Statement, as attached at Appendix 3 to the circulated report, be confirmed.

7. **FILMING OF FUNERALS AT MARGAM CREMATORIUM**

Members received a report of the Superintendent and Registrar seeking approval to amend the policy in relation to filming of funerals at Margam Crematorium.

Members were given a background to this item as over recent years numerous requests have been made by families to record or video stream funerals as outlined in the circulated report.

Following discussions it was agreed that an amended recommendation be made as detailed below.

RESOLVED:

- (a) that the Superintendent and Deputy Superintendent be granted delegated authority to give final approval of the filming of funerals at Margam Crematorium, subject to such conditions as they may include in that approval.
- (b) That the Superintendent and Deputy Superintendent shall consider the grant of such approval on the basis of written applications made by a Funeral Director acting with the consent of the family and following consultation by the Funeral Director with the person conducting a service of ceremony.
- (c) That the consent only extends to one recording made on behalf of the family.
- (d) That an announcement be made before the commencement of the service or ceremony that the funeral is being recorded on behalf of the family.

8. **MEMORIAL BENCHES**

The Director of Finance and Corporate Services and the Superintendent and Registrar made a comprehensive presentation to Members regarding the review of the provision of Memorial Benches within the grounds of the Crematorium.

Following detailed discussions, it was felt that the information presented required further evaluation. It was therefore agreed that a workshop for Members be held for this item before the next scheduled meeting, in order to support future decision making regarding Memorial Benches.

RESOLVED:

That a Workshop be held for Members on the matter of Memorial Benches prior to the next scheduled meeting on the 25th September 2015.

CHAIRMAN